



## Exchange Student Fact Sheet

Contact Information	
Name of Institution	大同大學 Tatung University
Coordinating Office	Office of Academic Affairs-Admission Section
Mailing address	Tatung University, No.40, Sec. 3, Zhongshan N. Rd., Taipei City 104, Taiwan
Program Coordinator	Ms. Mandy Liu (International & Cross-strait Affairs Coordinator)  <a href="mailto:mandyliu@ttu.edu.tw">mandyliu@ttu.edu.tw</a>  +886-2-25925252 Ext.2458
Website	<a href="http://ao.ttu.edu.tw/bin/home.php">http://ao.ttu.edu.tw/bin/home.php</a>

General Information	
Academic calendar	<b>Fall Semester:</b> The middle of September – The End of January <b>Spring Semester:</b> The middle of February – The End of June
Length of Study	■ One semester  ■ One year
List of Departments/Faculties	<a href="http://ao.ttu.edu.tw/ezfiles/81/1081/img/448/162841790.pdf">http://ao.ttu.edu.tw/ezfiles/81/1081/img/448/162841790.pdf</a>

Accommodation	<p>International Dormitory</p> <ul style="list-style-type: none"> <li>● 4-6 people a room</li> <li>● Public area in the dormitory includes: electromagnetic oven, refrigerator, microwave and other facilities like drinking fountains, coin-operated washing machines, spin dryers, clothes fields, and toilets.</li> </ul>
Estimated expenses in local currency	<p>(The estimated costs are for reference only. Actual expenses may vary from person to person.)</p> <ul style="list-style-type: none"> <li>● On-campus Accommodation fee: NT\$5000/ per month (Air-conditioning fee are additionally calculated)</li> <li>● Off-campus Accommodation fee: about NT\$9000+ /per month.</li> <li>● Average costs of living per month: NT\$10000-15000( varies depending upon students' lifestyle)</li> <li>● Cost of meal: NT\$80 - 200 per meal. Students must ensure that they have sufficient financial resources to cover the above costs and living expenses.</li> </ul>

<b>Application</b>	
Nomination & Application Period	<p><b>Fall Semester:</b> February 1<sup>st</sup> –April 30<sup>th</sup></p> <p><b>Spring Semester:</b> August 1<sup>st</sup>- October 31<sup>st</sup></p>
Language Requirement	TTU does not request an official language proficiency certificate, but student are required to know Chinese for attending professional courses.
Application Procedure	<p>Before you submit your application for admission to TTU, you must be nominated by the exchange coordinator at your home university. Your exchange coordinator will most likely have requirements for the nomination process. Once you are nominated and ready to apply for admission to TTU as an international exchange student, you will need to complete the online Application Form first, please refer to the link as below: <a href="http://dean.ttu.edu.tw/files/85-1005-129.php?Lang=zh-tw">http://dean.ttu.edu.tw/files/85-1005-129.php?Lang=zh-tw</a>.</p> <p>After finishing the online process, please submit the completed application form, as well as required supporting documents to the Admission Section at Tatung University.</p>

Required documents check list	<p>A complete application includes (in Chinese or English only):</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Online Application Form (<a href="http://ao.ttu.edu.tw/files/85-1081-121.php?Lang=zh-tw">http://ao.ttu.edu.tw/files/85-1081-121.php?Lang=zh-tw</a>)</li> <li><input type="checkbox"/> Application Form For International Exchange Student:1 original</li> <li><input type="checkbox"/> Proof of Financial Support: 1 original</li> <li><input type="checkbox"/> Recommendation Letter: 2 original</li> <li><input type="checkbox"/> Official School Transcript: 1 original</li> <li><input type="checkbox"/> Agreement to Release Liability: 1</li> <li><input type="checkbox"/> Proof of Insurance: 1</li> <li><input type="checkbox"/> One passport size photograph: 1</li> <li><input type="checkbox"/> TTU Dormitory Application: 1</li> <li><input type="checkbox"/> Study Plan (including the time period that you plan on fulfilling the curriculum requirements and direction of your study. If you wish to take Chinese language courses or to participate in internship program, please indicate in your plan.)</li> </ul>
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<b>Before/After Arrival</b>	
Visa	<p>Before you enter Taiwan, you should apply for a <u>Resident</u> or <u>Visitor Visa</u> from the Taiwanese Embassy or Mission in your residence country with acceptance letter from TTU.</p> <p>(1) <b>Visitor Visa</b>- If staying in Taiwan less than 180 days and for a semester exchange program.</p> <p>(2) <b>Resident Visa</b>-If staying in Taiwan for 180 days or greater and studying for an academic year.</p>
Insurance	<p>(1)<b>Semester Exchange</b></p> <p>Exchange students must pay for their own health insurance and provide the certification before entering the study program. Duration should cover</p>

	<p>the full duration of the exchange period. Students unable to provide proof of health insurance must purchase health insurance in Taiwan.</p> <p>Premium: NT\$3,400/semester</p> <p><b>(2)Academic Year Exchange</b></p> <p>In accordance with the provisions of the National Health Insurance Act, all foreign people with legal residence in Taiwan for greater than six months are obligated to underwrite in the National Health Insurance system.</p> <p>Premium: NT\$749/month</p>
Health Examination	<p>Regarding the regulation of Health Ministry, all foreign students must take a health exam by a qualified doctor and complete each examination listed on the Medical Examination Form for Short-Term Students/Health Certificate for Residence Application Form.</p>
Airport pick-up	<p>Airport pick-up service is <b>NOT</b> available.</p> <p>It is extremely convenient to travel from TPE airport to TPE Train Station. Then you can take bus or MRT arrive to school.</p> <p>For further detail, please refer to: <a href="#">Tatung University Transportation</a></p>
Campus Map	<p><a href="#">Campus map</a></p>
Orientation	<p>Introduction of course selection, campus environment, available resources.</p>